



## OISE Cambridge Fire Safety Policy

Our premises are very safe. We take fire safety seriously, conducting regular fire drills to ensure we can safely evacuate the building in the event of fire. Our staff know what to do in these circumstances.

On your first day we will explain that we have a routine in the event of a fire or other emergency that may need everyone to leave the building. In addition, in all the rooms there are instructions telling you what to do and where to go in an emergency.

If you hear the fire alarm, please leave the school quietly and calmly with your teacher and other students. Do not stop to gather your possessions. When you have left the building please stay with your class and teacher and listen carefully for further instructions.

If you see a fire in the school, tell a member of staff immediately so the alarm can be raised. Do not try to put the fire out but get help immediately.