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## Pre-Course Questionnaire

Please complete this form and return it to us as soon as possible or at least a week before your course starts

Email: [bristol@oise.com](mailto:bristol@oise.com) Fax: +44 (0)117 925 1990

Course Title	Course Dates
Is this course being sponsored or paid for by your company or organisation?	

### 1. Personal background

Family Name	First Name
Date of Birth	Nationality
Home address	Home telephone
	Mobile telephone
	Private email
Studies/Job (please give as much detail as possible)	Name of company/organisation/university

### 2. Language goals

What are your language goals? Please tell us in the space below.

Please indicate if you would like to prepare for the following exams while you are in Bristol:

TOEIC IELTS TOEFL FCE CAE BULATS (other: \_\_\_\_\_)

Please indicate if you have any other requests, such as a particular topic you would like to work on:

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### 3. Language Needs

Please indicate below (X) when you use English

Situation	Used at present	Will use in the future	Priority
Presentations			
Meetings			
Discussions			
Negotiations			
Conferences			
Telephoning & conference calls			
Face to face			
Social situations			
Reading reports, manuals etc.			
Writing e-mails, letters, essays etc.			
Travelling			
Listening to lectures			
Listening to TV/radio			
<b>Other</b>			
Who do you usually speak English with?			

How important is it to... (Please indicate X)	Not important	Important	Priority
Improve your reading skills in English?			
Improve your listening skills in English?			
Improve your writing skills in English?			
Improve your speaking skills in English?			
Improve your fluency in English?			
Learn to use more grammar structures in English?			
Make fewer grammar mistakes in English?			
Increase your vocabulary in English?			
Improve your pronunciation?			

### 4. Language experience

When and where did you learn English? Please give details of any courses you have taken.
Which other languages do you speak?
Have you recently taken an international exam in English e.g. IELTS, TOEIC, FCE etc.? <b>YES</b> <b>NO</b>
If 'Yes', please give details of dates and results
Will you be doing any further study or any other training after your course with us (eg language course, university, business school, professional)? <b>YES</b> <b>NO</b>
If 'Yes', please give us details (what, where and when)

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### 5. Reading or learning difficulties

Do you have any learning difficulties (e.g. dyslexia) which it would be helpful for us to know about?  
If so, please tell us here.

Do you have any physical conditions such as poor eyesight, hearing or mobility which it would be helpful for us to know about?  
If so, please tell us here.

### 6. Current level

What is your current level of English? Please indicate your level by indicating below (X).

My current level is...	OISE Bristol class	Description	CEF*
	High advanced	I can express myself fluently and can convey and understand finer shades of meaning precisely.	C2
	Advanced	I can use language flexibly and effectively for social and professional purposes. I sometimes have difficulty with unfamiliar situations and vocabulary.	C1
	Upper-intermediate	I can understand and communicate well but still make mistakes and fail to make myself understood at times.	B2
	Intermediate	I can understand and communicate reasonably well on topics that are familiar, or of personal interest or connected to everyday life. I can use basic tenses but have problems with more complex grammar and vocabulary.	B1
	Pre-intermediate	I can communicate simply on familiar topics and activities. I can handle short social exchanges but have difficulty keeping the conversation going.	A2
	Elementary	I can understand and produce simple phrases and sentences.	A1
	Beginner	I cannot produce any English.	-

\* Common European Framework of Reference for languages of the Council of Europe

Thank you for completing this needs analysis form.  
This will help you gain the maximum benefit from your course at OISE Bristol.  
We look forward to welcoming you to our school soon.

Follow us before you join us!

